

NHUSD's Print Resource / Office Depot's Online Print Center

Print Procedure

- NHUSD intranet to access link to Office Depot's Copy and Print site, or go direct to (www.business.officedepot.com)
- Standard NHUSD forms to be accessed for print through the online File Cabinet (pre-configured print specification)
- Non standard form and documents can be uploaded for one time print projects the Online Print Center (must configure print specs)
- Standard turnaround delivery time for online print is 48-72 hours
- Office Depot's Regional Production Facility's (RPF) customer service rep will call to confirm the print specs and delivery schedule
- Small project needed within 24 hours or same day can be coordinated with the local Office Depot store for requestor's drop off and pick up

Primary Office Depot Print and Copy Contacts

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