

NEW HAVEN UNIFIED SCHOOL DISTRICT

REQUIREMENTS FOR REGISTRATION

GRADES K – 12

PARENT/LEGAL GUARDIAN must be present at time of enrollment.

Please bring the following original documents with you to your enrollment appointment.
*(*bringing photo copies of these items as well, will expedite your appointment)*

***ADDRESS VERIFICATION – Parent must have the following three items to verify residence within New Haven Unified School District:**

- Driver's License with current address or DMV driving record printout receipt with new address. **DMV brown card will NOT be accepted.**
- Current Mortgage or Rental Agreement.
- One current utility bill with correct name and address.

***PROOF OF AGE – One of the following is required to be presented upon enrollment:**

For Kinder Enrollments, student must be 5 years of age by December 2 of the current school year.

- Original Birth Certificate with the county seal.** This can be obtained through the county where your child was born (The souvenir certificate from birthing hospital is **NOT** acceptable).
- Baptism Certificate signed by the pastor of the church.**
- Official Passport.**

***Transfer form, report card/transcript, CELDT scores and 504 Plan** (if applicable) from prior school.

***IMMUNIZATION RECORD** – listing month and year administered (see back page for requirements).

***PHYSICIAN'S STATEMENT of PHYSICAL EXAM or KAISER PHYSICAL EXAM FORM**

Applies to new Kindergarteners, private school transfers and students new to the United States.

- Must be signed by the doctor including tuberculin risk assessment and blood test. **Students who have had a positive skin test in the past must have a report of a subsequent negative chest x-ray and a recent (within one year) physician evaluation of TB status.**

***SPECIAL EDUCATIONAL SERVICES** – Most Recent Signed IEP; *If applicable.*

CENTRALIZED ENROLLMENT CENTER HOURS

Monday through Friday: 8:00 a.m. – 3:00 p.m. **(FOR APPOINTMENTS ONLY)**

For information or to schedule an appointment, call (510) 489-4141, ext. 0

8:00 am – 4:00 pm

Centralized Enrollment is located at:

4500 Cabello Street, Union City, Ca. 94587